

**FINANCE, AUDIT AND RISK COMMITTEE OF THE CITY OF LONDON**  
**ACADEMIES TRUST**

**Thursday, 28 February 2019**

**Minutes of the meeting of the Finance, Audit and Risk Committee of the City of London Academies Trust held at the Guildhall EC2 at 10.00 am**

**Present**

**Members:**

|                                    |  |
|------------------------------------|--|
| Andrew McMurtrie (Chairman)        | Lucas Green (via conference call)                                  |
| Peter Bennett                      | Deputy Clare James   |
| Dawn Elliott (via conference call) | Mark Emmerson (Chief Executive Officer – for Finance matters only) |

**Officers:**

|                     |  |
|---------------------|--|
| Claire Hersey       | - Chief Financial Officer, City of London Academies Trust  |
| Martin Simpson      | - Director of ICT, City of London Academies Trust          |
| Katryna Zamulinskyj | - Human Resources Director, City of London Academies Trust |
| Polly Dunn          | - Clerk  |
| Kerry Nicholls      | - Clerk  |

**1. APOLOGIES**

There were no apologies. Dawn Elliott and Lucas Green attended via conference call.

The Chairman led Trustees in thanking Alistair MacLellan for his excellent work as clerk to the Finance, Audit and Risk Committee, and welcomed Polly Dunn and Kerry Nicholls who would be acting as clerks to future meetings of the Education Board and City of London Academies Trust, respectively.

**2. DECLARATIONS**

Dawn Elliott declared that she was the Chair of Governors at the City Academy, Hackney.

**3. MINUTES**

**RESOLVED**, that the minutes of the meeting held on 6 December 2018 be approved as a correct record.

**4. QUESTIONS**

There were no questions.

**5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

**6. EXCLUSION OF THE PUBLIC**

**RESOLVED**, that the public be excluded and that Trustees move into private session.

7. **NON-PUBLIC MINUTES**

**RESOLVED**, that the non-public minutes of the meeting held on 6 December 2018 be approved as a correct record.

8. **OUTSTANDING ACTIONS**

Trustees considered a report of the Clerk regarding outstanding actions arising from previous meetings.

9. **GROWTH STRATEGY - RECONSIDERATION OF STRATEGY OPTIONS**

Trustees considered a report of the Chief Executive Officer regarding strategy options for the Growth Strategy.

10. **CLUSTER SUPPORT STRUCTURES IMPLEMENTATION**

Trustees considered a report of the Chief Executive Officer regarding the implementation of Cluster Support Structures.

11. **CITY OF LONDON ACADEMIES TRUST SCHOOLS INFORMATION AND COMMUNICATIONS TECHNOLOGY**

Trustees considered a report of the Director of ICT regarding the City of London Academies Trust ICT Strategy.

12. **HUMAN RESOURCES AND STAFFING UPDATE**

Trustees considered an update report of the Human Resources Director regarding Human Resources and Staffing.

13. **CHIEF FINANCIAL OFFICER'S UPDATE**

Trustees considered an update report of the Chief Financial Officer.

14. **HEALTH AND SAFETY MONITORING IN TRUST SCHOOLS**

Trustees considered a report of the Chief Financial Officer regarding health and safety monitoring in City of London Academies Trust schools.

15. **TRUST STRATEGIC RISK REGISTER**

Trustees considered a report of the Chief Financial Officer regarding the Trust Strategic Risk Register.

16. **INTERNAL AUDIT**

Trustees considered a report of the Chief Financial Officer regarding internal audit.

17. **EXTERNAL AUDIT**

Trustees considered a report of the Chief Financial Officer regarding external audit.

18. **NON-PUBLIC QUESTIONS**

There were no questions.

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of other business.

20. **CONFIDENTIAL MINUTES**

Consideration of this item was deferred to the next meeting.

**The meeting closed at 11.25 am**

-----  
Chairman

**Contact Officer: [Kerry.Nicholls@cityoflondon.gov.uk](mailto:Kerry.Nicholls@cityoflondon.gov.uk)**